

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, March 19, 2019)**  
*Generated by Sharon Ferris on Wednesday, March 20, 2019*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Sharon Ferris, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:00 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which contains the Minutes of March 12, 2019, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. PROCLAMATION**

Proclamations were presented for:

- A. National Social Work Month
- B. Proclamation - National Athletic Training Month

**3. PUBLIC HEARING**

**A. DEPARTMENT OF ECONOMIC DEVELOPMENT** - Public Hearing - To Consider Repealing and Replacing Ordinance 2017-05 Tax Credit for New and Expanding Businesses

Commissioner President Guy opened the public hearing at 9:13 a.m.

**Present:** Chris Kaselemis

Notice of the Public Hearing was posted in *The Enterprise* on March 1 and 8, 2019 and on the County Website. The proposed ordinance will simplify the method to calculate property tax credit to make it easier for staff to explain to potential recipients and easier for the recipients to understand the potential value of the incentive.

Commissioner President Guy opened the public hearing for public comments. There were no individuals wishing to speak. Commissioner closed the public hearing for public comments noting the County Commissioners will receive public comments for an additional seven days and closed the public hearing at 9:16 a.m.

#### **4. MAIN AGENDA ITEM**

**A. HUMAN RESOURCES** - Sheriff's Office Retirement Plan: Resolution to Amend the 15th Amendment and to Adopt a restated Plan Document

I move to approve the resolution amending the 15th Amendment to the Sheriff's Office Retirement Plan and adopting a restated Sheriff's Office Retirement Plan Document incorporating amendments one (1) through revised amendment fifteen (15).

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **5. LEGISLATION**

**A. OFFICE OF THE COUNTY ATTORNEY** - Legislative Updates

**Motion 1:** I move to approve and authorize Commissioner President to sign the Letter of Support for HB 359 to the Education Health and Environmental Affairs Committee

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries

Yea: Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**Motion 2:** I move to approve and authorize Commissioner President to sign the Letter of Support for SB 99 to the Environmental and Transportation Committee

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**Motion 3:** I move to approve and authorize Commissioner President to sign the Letter of Support for SB 122 to the Ways and Means Committee

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.  
Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **6. COUNTY ADMINISTRATOR**

### **A. DRAFT AGENDAS FOR MARCH 26 AND APRIL 2, 2019**

#### **B. CIRCUIT COURT FOR ST. MARY'S COUNTY - Maryland Office of Problem Solving Courts Grant Application**

I move to approve the grant application for the Drug Court Grant, Project MD2025, from the Administrative Office of the Courts, Office of the Problem-Solving Courts in the amount of \$292,211 for the Adult and Family Recovery Court Program, and authorize the Circuit Court staff to submit electronically, consistent with the documents reviewed by the Commissioners of St. Mary's County.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **C. BOARD OF EDUCATION - School Safety Grant Program Award**

I move to approve the increase to the St. Mary's County Public Schools FY2019 Budget by \$182,000 to support the implementation of the School Safety Grant Program.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **D. BOARD OF EDUCATION - FY2019 SMCPs: MSDE Heroin and Opioid Grant Award**

I move to approve the increase to the FY2019 Budget by \$60,602 to support the implementation of the policy and conduct training under the state of Maryland statute titled Policy on Administration of Naloxone or Other Overdosing Medication.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **E. BOARD OF EDUCATION - FY2019 SMCPs: MSDE CTE-Innovations Grant Award**

I move to approve the increase to the FY2019 Budget by \$133,529 to support the implementation of a Career and Technology Education (CTE) curriculum framework.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

#### **F. DEPARTMENT OF EMERGENCY SERVICES - Hazmat Replacement Vehicle**

I move to approve the purchase of a replacement Hazmat vehicle in the amount of \$65,000 and the budget amendment decreasing the Commissioners Emergency Reserve and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF RECREATION AND PARKS - Plan of Action- Scope of Work  
FY2019 Recreation Facilities and Park Improvements**

I move to approve the recommended Plan of Action regarding the re-prioritization of the scope of work currently within the FY19 RP1903 CIP Recreational Facilities and Park Improvement Plan to include lighting and hazardous tree removal improvements.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF FINANCE - Contract Award Recommendation for Relocate Airport  
Road and Extend Taxiway Project**

I move to authorize the Procurement Officer to execute the Contract Award to BA Construction, Inc. in Hyattsville, MD in the amount of \$2,101,125.00 for the Relocate Airport Road and Extend Taxiway A project at the St. Mary's County Regional Airport, subject to the receipt and acceptance of contract related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**I. DEPARTMENT OF FINANCE - Contract Award Recommendation for 2019 Asphalt  
Overlay Services Contract**

I move to authorize the Procurement Officer to award the Asphalt Overlay Services Contract for Calendar Year 2019, to the Great Mills Trading Post Company, Inc. in the amount of \$2,536,000 subject to the receipt and verification of Contract related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**J. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Google Trip  
Planner Authorization for St. Mary's Transit System (STS)**

I move to approve the contract between Google and the St. Mary's County Transit System and authorize the Commissioner President to sign the related documents."

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**K. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - Approval and transmission of SMC FY 2020 MDOT Transportation Capital Program Priorities

I move to approve and authorize the Commission President to sign the St. Mary's County MDOT Transportation Priorities Letter as amended and transmit it to MDOT Secretary Rahn.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**L. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - STS FY2020 Annual Transportation Plan & JARC Agreements

**Motion 1:** I move to approve the FY2020 Grant Application for the St. Mary's Transit System Annual Transportation Plan submission to the Maryland Transit Administration in the amount of \$3,272,805 for the operating and capital programs and authorize the Department Director to submit the ATP electronically, consisted with the documents reviewed by the Commissioners of St. Mary's County and authorized the County President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**Motion 2:** I move to approve the Job Access Reverse Commute I, II, III agreements totaling \$104,286 with the Maryland State Department of Human Services and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**M. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - St. Jerome Creek Jetty USACE Design Work

I move to approve and authorize the Director of the St Mary's County Department of Public Works & Transportation to proceed with USACE to obtain a new or amended agreement for the study of the new design concept for the proposed St. Jerome Creek Jetty.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**N. DEPARTMENT OF ECONOMIC DEVELOPMENT** - Proposal for SMADC RFP for a Regional Agriculture Center

I move to approve the proposal to the Southern Maryland Agriculture Development Commission in response to their Request for Proposals for a Regional Agriculture Center and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

## **7. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

### **MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into Executive Session to discuss Litigation and Real Property.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

## **8. CLOSED SESSION**

### **A. LITIGATION**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
Bruce Poole, The Poole Law Group  
Kathy Poole, Assistant  
Sharon Ferris, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 11:30 a.m. - 11:58 a.m.

Location: John Savich Meeting Room

Purpose: To discuss strategy for current Litigation

### **B. REAL PROPERTY**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney

Arthur Shepherd, Director, Dept. of Recreation and Parks  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 11:59 a.m. - 12:04 p.m.

Location: John Savich Meeting Room

Purpose: To discuss potential Land Swap

## **9. ADJOURN**

The meeting adjourned at 12:04 p.m.

Minutes approved by the Commissioners of St. Mary's County on 3/26/19

SLF

Sharon Ferris, Administrative Assistant

## **10. BUDGET WORK SESSION**

**A. DEPARTMENT OF FINANCE** - FY2020 Operating budget - Compensation, BOE, and Final Balance for Recommended Budget

## **11. ADJOURN**